

### Person specification

**Associate type:** Independent End-point Assessor  
**Standard:** Engineering Technician - Machining Technician

### Summary of Role

- Assess and document apprentice competence against Apprenticeship Standards either at designated venues or remotely, using the stated assessment methods.
- Provide advice and support on End- point Assessment sites and to the End-point Assessment team.
- Participate in standardisation activities to ensure a consistent approach to Endpoint Assessment
- Maintain a thorough knowledge of City & Guilds End-point Assessment policies and procedures.

### Role Requirements – Need to be demonstrated in application.

Essential	Desirable
Proficient IT Skills with experience of using key business software, E.g outlook, Word, and Excel	Experience of marking/grading assessments
<b>Availability</b> - Flexibility to travel across UK, if required	Experience of preparing for and presenting to a target audience
Have, maintain and be able to evidence up-to-date knowledge and expertise of the occupation	Hold or be willing to work towards an Assessor Qualification
Have recent relevant experience of the occupation or sector to at least occupational level 3 gained in the last 3 years or significant experience of the occupation or sector.	